



RAINHILL HIGH SCHOOL

CAREERS EDUCATION ADVICE & GUIDANCE POLICY



LFC ACADEMY
EDUCATION
CENTRE
LFC WOMEN



RAINHILL HIGH SCHOOL

CAREERS EDUCATION, INFORMATION, ADVICE & GUIDANCE POLICY

Principles

Young people's careers are forged out of their experience, progress and achievements in learning and work. All young people will benefit from a planned curriculum or programme of activities to help them make curriculum choices that are right for them and to develop the personal resources and readiness that will enable them to manage their careers throughout their lives. Schools have a statutory duty to secure independent and impartial careers guidance for pupils in Years 8-13 (Statutory Guidance, DfE, September 2013, Education Act, DfE, 2011) and although careers education is no longer a legal requirement we wish to continue to make provision in this area. Our policy is also framed to help us prepare for Raising the Participation Age and to benefit our Pupil Premium pupils.

Rainhill High School is committed to providing careers education, information, advice and guidance (CEIAG), we believe that CEIAG should:

- inspire young people about their future prospects
- help them to make progress and achieve
- meet their career development needs
- enable them to make realistic and well informed career decisions and transitions.

Provision

Rainhill High School is committed to providing a planned programme of careers education and information, advice and guidance (CEIAG) for all pupils and students in Years 8-13 in partnership with independent and impartial guidance services provided.

Rainhill High School is also committed to achieving a range of outcomes for young people including the careers and work-related learning outcomes identified in the ACEG Framework (April 2012) as well as practical outcomes such as positive destinations, successful transitions and on-going development of employability skills.

The School will work closely with Careers Advisors to ensure that specific groups of pupils get appropriate careers advice and guidance. Work with with targeted SEN funded/Statement students at KS4 to complete Learning Difficulty Assessments (LDAs) on behalf of the Local Authority. This assessment is used by future learning providers to ensure that students receive appropriate levels of support in their new learning environment after leaving school.

We will also pay regard to relevant guidance on improving outcomes for young people that appears from DfE, Ofsted and other agencies as appropriate.

Links with other policies

The policy for CEIAG is related specifically to our policies for Curriculum, Assessment, Equality, Gifted and Talented and The SEN Policy.

Objectives

Students' needs and entitlement

- To ensure the career development, wellbeing and progression of all students
- To provide CEIAG that is relevant, timely and sufficient to meet students' needs and integrated into their overall curriculum
- To uphold the standards and code of practice of the Careers Profession Alliance's standards and codes of practice
- To provide CEIAG in partnership with students themselves, their parents / carers and our chosen professional and community partners.

Implementation

Leadership and management

To ensure coherence and the quality delivery of CEIAG, leadership and management are secured through the careers coordinator who plans and co-ordinates the day-to-day delivery of the careers programme and works closely with the Head of Sixth Form and his staff team.

This area is also supported by a named link Governor, Mrs Carol Gordon who is responsible for CEIAG.

Staffing

All staff are expected to contribute to CEIAG delivery through their roles as tutors, subject teachers and support staff. Specialist careers education sessions are delivered by form tutors through the PHSE programme. The CEIAG programme is planned, monitored and evaluated by the careers coordinator in consultation with appropriate members of staff including staff in Key Stage 3 and Key Stage 4 and post 16. On line and printed careers information is maintained by Learning Resource Centre staff.

Curriculum

The careers programme for each year group is constructed around taught careers education, assemblies, events (such as the Careers Convention, Enterprise workshops and Apprenticeship Workshops), work-related learning, online and printed information, personal tutoring, group work and individual interviews.

Students are involved in the evaluation of activities; feedback is collated and fed in to the CEIAG Improvement Plan and the overall School Improvement Plan.

Partnerships

Rainhill High School works with a range of partners to deliver the CEIAG programme. Local authority advisers deliver targeted support and an independent and impartial careers guidance service is to be provided. We also work closely with the Chamber of Commerce, local universities and a range of employers who meet our pupils in different settings.

Resources

Funding is allocated in the annual budget planning. This is planned around the level of funding related to whole school priorities and particular needs in the CEIAG area. The Deputy Head – PD, Behaviour & Welfare is responsible for the effective deployment of resources.

Staff development

Staff training needs are identified by making use of the Training Needs Analysis for CEIAG. The CPD at Rainhill High School endeavors to meet training needs within an agreed period of time.

MONITORING, REVIEW AND EVALUATION

The annual CEIAG improvement plan is connected to Rainhill High School improvement plan. It is reviewed termly by the careers coordinator and annually by the senior leadership team.

Aspects of the programme are regularly evaluated by students.

The Careers Quality Standards for CEIAG will be used to identify desirable improvements.

KEY PERSONNEL:

Cherry Whitehead - Head of Life Skills Faculty [including responsibility for Careers Education]

David Hemsley – Director of Sixth Form

Carol Gordon –Governor for CEIAG